

## Beaconsall u3a

Chairman: Peter Ralphs

Secretary: Mary Helvin

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### Agenda

Committee Meeting to be held on 12/07/25

1. Apologies for Absence
2. Declaration of Conflict of Interest
3. Chairman's Report /Minutes From the Last Meeting to be Signed as Correct
4. Matters arising from minutes and not on the agenda
5. Treasurer's Report
6. Committee Members' /Event Leaders Reports
  - 6a Maggie Johnson - Creative Writing
  - 6b Sue Spencer - Luncheon Group
  - 6c Pat Levis - Sunday Lunch Group
7. Mary Helvin - First Aid
8. Any Other Business and Reports from Leaders not on the Committee
  - Chairman - Matters Arising re Rose Queen Day
  - Frank Mallett – Report regarding IT Systems
9. Date and Time of Next Meeting

## Beaconsall u3a

### Minutes of the Committee Meeting

Held on June 12th 2025 at 9.30am

Present; Chairman; Peter Ralphs Vice Chairman; Maggie Johnson

Treasurer; Liz Baines Secretary; Mary Helvin

Others; Joy Fairhurst, Paul Jackson, Pat Levis, Sue Spencer, Bill Tinning.

One member sat in to observe.

<b>01/0625</b>	<b>APOLOGIES FOR ABSENCE</b>	<b>ACTION</b>
	No absences	
<b>02/0625</b>	<b>CHAIRMAN'S REPORT/MINUTES OF THE LAST MEETING</b>	
	The Chairman opened the meeting and expressed his views that the Committee will 'make sure that we comply to u3a policies and make changes where necessary'. The minutes of the previous meeting were read by the Chairman and approved. Proposed by Pat Levis, seconded by Maggie Johnson and signed by MJ on behalf of the Chairman.	All
<b>03/0625</b>	<b>MATTERS ARISING FROM THE LAST MEETING</b>	
	There were no matters arising.	
<b>04/0625</b>	<b>FINANCE OFFICERS REPORT</b>	
	Presented by Liz Baines and read by the Chairman. 'The group is self funding'.	
<b>05/0625</b>	<b>COMMITTEE MEMBER'S REPORTS</b>	
	There were no reports	
<b>06/0625</b>	<b>WEBSITE</b>	
	Mary Helvin asked the Committee if they would allow Frank Mallett, a member of u3a, to speak to them regarding bringing the website up to date. FM also spoke about the need to adopt more policies to incorporate accessibility, data protection, safeguarding and others.	JF/FM

	The Committee agreed and FM set out how to improve and update the website. The Committee agreed that FM should be a web editor along with Joy Fairhurst to assist.	
<b>07/0625</b>	<b>ANY OTHER BUSINESS/Reports from Leaders not on the Committee</b>	
	MJ asked for volunteers to man a stall at the local Rose Queen event. Previous participants questioned the validity of having a stall as there was nothing to be gained by doing so. The Committee voted unanimously not to have a stall and the u3a will not be represented this year. MJ stated that volunteers were needed for the Meet and Greet team. The volunteers will meet new members and make them feel welcome as an invaluable part of u3a. Joy Fairhurst, Peter Hall, Pat Levis and Peter Ralphs have all volunteered to form the new team.	JF/PH/ PL/PR
<b>08/0625</b>	<b>Date and time of next meeting:</b>	
	Thursday 10 <sup>th</sup> July 2025 – 11.30 am	
	<b>Chairman: I declare these minutes to be a true account of the last meeting</b>	
	<b>Seconded:</b>	
	<b>Signed</b>	<b>Date</b>
	<b>MEETING CLOSED AT 10.15 am</b>	